

Halton Holegate with Halton Fenside Parish Council

Minutes of the Parish Council Meeting held at Halton Holegate Methodist Chapel on **Thursday 12th January 2023** commencing at 7pm.

The Chairman welcomed all present. As no members of the public were in attendance, it was **resolved** to move into formal session.

Present:

Cllrs D Sisson (Chair), C Holmes (Vice-Chair), S Andrew, C Edwards, and T Robson.

District Cllr T Taylor and County Councillor W Bowkett.

Clerk - J Sargent.

57. Chairman's Welcome

The Chairman welcomed all present, reminding attendees to turn off mobile phones and of escape routes towards emergency exits.

58. Apologies

It was **resolved unanimously** to accept apologies from Cllrs J Grant and R Oliver.

59. Declarations of Interest

Cllr Edwards declared an interest on item 10a.

60. To confirm the minutes of the Council meeting held on Thursday 11th November 2022.

With no matters arising, the minutes from November were **resolved unanimously**.

61. To receive reports from:

a. The Chair

Cllr Sisson reported that:

- issues with Lloyds Bank regarding honouring cheques and an issue with the standing order for the Clerk's salary.
- Cllr Sisson met with representatives from LCC Highways on Tuesday 10th January to discuss issues of parking in Halton Holegate.
- Cllr Sisson was invited to become a member of the Halton Holegate and Alice Audley Jackson Charity Trust, however Cllr Sisson was not convinced it was in their power to appoint a Councillor. It will be on the March agenda for discussion and officially appoint a member to sit on the committee for the trust. Councillors expressed their desire to keep the charity in Halton Holegate, so it doesn't get diluted.
- Cllr Sisson advised Councillors to contact the Clerk if they would like anything on the agenda and website or would prefer the Clerk to operate in a certain way and the Clerk will accommodate.

b. The Clerk

The Clerk emailed a report to Councillors prior to the meeting noting issues with Lloyds Bank, the hours left on the Website Maintenance Service provided by LALC and the works done over the

past month regarding the set-up of the new laptop and working through the folders that have been handed over. Additionally, the precept will be submitted to ELDC before the end of January.

62. To approve a list of accounts submitted for consideration.

a. November

The accounts from November were **resolved unanimously**.

b. November and December Bank Reconciliation.

CLlr Sisson advised the Clerk had missed off the petty cash, which is not mentioned on the bank reconciliation. Except for the petty cash, the current account is correct. It was **resolved unanimously** to approve the bank reconciliation for November and December.

63. To approve outstanding invoices to be paid.

a. LALC - Charity Law.

It was **resolved unanimously** to pay this invoice; however, CLlr Robson reimbursed the costs of the training course to the Council.

b. Clerk's Salary by standing order.

It was **resolved unanimously** to approve the standing order.

64. To discuss community matters which need referring to the District and County representatives for a response.

Both the County Councillor and District Councillor were attending another meeting but intended to join Halton Hologate when possible. At the Chairman's discretion, this item was moved to later in the agenda to be discussed upon their arrival.

65. To consider updated policies:

a. Pension Policy

The Pension Policy was distributed to Councillors prior to the meeting. It was **resolved unanimously** to adopt the Pension Policy.

b. Correspondence Policy

The Correspondence Policy was distributed to Councillors prior to the meeting. It was **resolved unanimously** to adopt the Correspondence Policy.

66. To receive notification of any planning permissions, refusals, or amendments.

a. S/072/02211/22 | 26 Halton Fenside, Halton Hologate. PE23 5BD - Full planning permission granted.

Received notification of full planning permission granted.

b. S/072/02168/22 | The Laurels, Spilsby Road, Halton Hologate. PE23 5NY.

Planning Permission requested - Extensions and alterations to the existing dwelling to provide additional living accommodation.

Halton Hologate Parish Council have already submitted comments to the ELDC planning department. The comments are on the planning portal.

c. S/165/02462/22 | Contractors Yard, Halifax Farm, Halton Road. PE23 5JZ.
Planning permission requested - erection of a dwelling.

CLlr Sisson mentioned that there should be no increase to the surface and foul water drainage run off as this area is feeder water course that runs through Halton Fenside, which flooded in 2007. The Clerk to forward these comments to the ELDC planning department.

d. Housing Development on Halton Road - 600 houses.

No further progress to report on the planning of 600 properties and new surgery on Halton Road.

67. To receive an update on highways, footpaths, and road closures.

a. TTRO on Halton Fenside from 06/02/2023 to 17/02/2023

Councillors were unsure as to where the road closure is planned to be. A short discussion took place as to where the road closure could be and the potential diversion. Cllr Sisson ask the Clerk to seek clarification on the closure.

County Cllr Bowkett and District Councillor T Taylor arrived at 7:50pm.

b. To consider the problems with parking on Station Road

County Cllr Bowkett reported on the visit to Halton Hologate with LCC Executive for Highways - Richard Davies to view the issues regarding the parking on Station Road. The discussion included introducing: a 20mph advisory speed limit, slow signs as vehicle approach the school, the possibility of speed bumps, extending the yellow zigzags lines as well as extending the double yellow lines further along the road to stop parking on bends and moving a junction back. When the results are published, Cllr Bowkett intends to meet with the school to discuss further.

68. To discuss community matters which need referring to the District and County representatives for a response.

Cllr Bowkett advised:

- Covid vaccines are still available, although was unsure if boosters will continue for everyone.
- Ambulance services are continuing to strike, Cllr Bowkett advised calling 111 if it is not an emergency.
- Lincolnshire County Council are planning on raising tax 4-5% as well as using reserves, this will be discussed at the next full council meeting. Cllr Bowkett advised that photo ID will be needed at the polling station in Lincolnshire to prove who you are for the upcoming elections in May.

Councillors expressed concerns that this would mean some residents would not be able to vote due to not possessing photo ID. Cllr Sisson questioned how this would work with postal vote. Cllr Bowkett suggested that there had only been 79 cases of voter fraud in the whole country. Cllr Holmes reported that ID cards could be coming available for those without driving licenses or passports.

District Councillor T Taylor advised:

- The Pride in East Lindsey are available to clean in communities. If there are any areas of Halton Hologate, please report to Councillor Taylor to pass on to the team.
- Councillor Taylor's community grants come to an end on 21st February, to apply groups need a constitution and bank account.
- Tritton Knoll also have grants still available up to £5,000.00 but applications end on 1st February.

69. To consider agenda items for the next meeting.

- Parking issues on Station Road to be a standing item.

- Housing development on Halton Road to be a standing item.
- Future meeting dates and Annual Parish Meeting date.
- Update on the event to celebrate the coronation of King Charles III.
- Halton Hologate and Alice Audley Jackson Trust.
- May Election.

70. To approve the next meeting date - Thursday 9th March 2023.

It was **resolved unanimously** to hold the next meeting on **Thursday 9th March 2023**.

The Chair of the Council closed the meeting at 8:08pm.

Signed.....

Chair of the Council - Cllr D Sisson

Signed.....

Clerk to the Council and RFO - Jack Sargent

9th March 2023