

Halton Holegate Parish Council

MINUTES OF THE HALTON HOLEGATE PARISH COUNCIL MEETING HELD ON 19th January 2020

Present:

Councillors Cllr Mr D Sisson – Chairman
 Cllr Mrs. C Holmes -Vice Chairperson
 Cllrs Mr S Andrew & Mr J Grant

Cllr J Swanson (ELDC)

In Attendance Mrs C Newton (Clerk)

1. Apologies for absence

Cllr Ms Oliver & Cllr Mrs Bowkett (LCC)

These absences were formally approved, by vote, having considered and accepted the reason for absence

2. To sign as correct the minutes from the Parish Council Meeting held on November 14th 2019 proposed Cllr Mrs Holmes, seconded Cllr Andrew and unanimously agreed The Chairman then asked the Councillors if there were any matters arising from the Minutes, that were not on the agenda?

NONE

3. Declarations of Interest

NONE

4 Clerks Report

a) The Co Option notice remains on the web site & notice board

NOTED

b) ELDC Planning - chaser received for Parish response to the planning questionnaire on Planning application communications – replies sent 20/11/2019 & 15/12/2019 – to be discussed under agenda item 9

c) The Pensions Regulator – the Clerk has completed a re declaration of compliance, and has received letter of confirmation

NOTED

5 Correspondence received – sent Councillors before the meeting

a) LALC – Local Council Clustering – results of questionnaire

The Chairman read out the results

b) LALC – Buckingham Palace Garden Party Nomination form – No response

NOTED

c) LALC Training Schedule – No Bookings received from Councillors

Discussed and agreed that Councillors would contact the Clerk with their requirements

6. Informative matters from LCC & ELDC Councilors

LCC – Not present

ELDC – Cllr Swanson reported on the following –
Town funding of Skegness & Mablethorpe, Consultation on the ELDC Budget & the new Building for ELDC

7. Public Participation Session

No one present

8. Finance – Cllr Mr. D Sisson

a) Invoices to be paid

Salary Dec/Jan £294.50

Microsoft 365 £ 79.99 inc £13.33 reclaimable VAT

– Croft PC invoiced for £33.33

Inland Revenue £109.80

Clarks Clerical Services – half yearly audit £ 21.45

It was proposed by Cllr Mrs Holmes, seconded by Cllr Grant and unanimously agreed that these payments should be made

b) Balance of account

Bank ACC £6542.72 Petty Cash £8.80

NOTED

c) Half Yearly Audit Report received

The Chairman read the report out, there were no comments, it was therefore unanimously agreed that there was no further action was required

d) LALC Training scheme – cost £102.00

to decide whether the Parish Council wish to join for the coming year

It was unanimously agreed to join the 2020 Scheme

d) Budget & Precept recommendations sent to Councillors before the meeting for consideration

Cllr Sisson presented the budget - there were no questions, he therefore proposed the the precept be set at £3650.00 for the financial year 2020/21, seconded by Cllr Mrs. Holmes and unanimously agreed

9. Planning Applications - Councilor Mr. S Andrew

a) Decision

S/072/01650/19

Detailed particulars relating to the erection of 4no. detached houses, detached garages and construction of a vehicular access (outline planning permission ref. no. S/072/02222/16

Outline erection of 4no. dwellings granted on 28th December 2016.

THE BUTCHERS, FIRSBY ROAD, HALTON HOLEGATE, SPILSBY, PE23 5PA

OBJECT WITH COMMENTS

APPROVED

Further letter (via e mail & Post) sent to Mr. P Edwards – Service Manager, Development Control, expressing disappointment that the Parish council response had not been taken into consideration. This communication had not been acknowledged, but had been scanned onto the ELDC Planning website. It was agreed that Cllr Sisson would take this matter further with Mr P Edwards Head of Planning, copying in various officers at East Lindsey.

It was agreed that Mr. Edwards should also be contacted concerning the Parish Council letter referencing the Planning Application Communications

10. Footpaths & Highways

a) Reported 346962 Potholes – Providence Cottage - Response A Job

for repair has been raised 09/11/2019 No Further Update

356178 – Halton Holegate Village sign – In Progress

4134378 Request sent to LCC for the grit bin on Station Road Halton Holegate to be replenished

Action taken now cleared

b) Road Plate Maintenance

Reported to EDC Spilsby Road sign corner Station Road – missing
25/09/2019 – Job Raised -**COMPLETED**

c) Dangerous Road & Speed limit review Halton Holgate **Cllr Sisson**

Cllr Sisson confirmed that there will be a survey early in the new year
To Report

B1195 to Station Road bend – large puddle

B1195 coming from Spilsby opposite substation 2 large Potholes

The Council extended their thanks to Cllr Grant for clearing the footpaths in lieu of the
School visiting the Church

11. Polices & Procedures

a) To Adopt the following

Standing Orders – amendments to Standing Order numbers 15 & 18c
sent to Cllrs before the meeting for consideration

It was proposed by Cllr Sisson & unanimously agreed that the Policy should be adopted

b) Health & Safety Policy –To consider a new Health & Safety Policy

The law says that employers/companies do not have to have a H&S Policy
unless they have 5 or more employees. In case of a Parish Council the
members count in the same way as an employee and therefore it is
recommended that councils have a Health & Safety Policy.

to be carried forward to the next meeting

c) Updated Policy List

To Discuss the way forward with the following Polices

Code of Conduct It was unanimously agreed to retain this Policy

The following Policies will be reviewed by the Chairman for presentation at the next meeting

Social media Policy

Finance Regulations

Equal Opportunities

12. Councillors Feedback

Cllr Mrs Holmes enquired if the Clerk had heard from Spilsby Town Council concerning the
Emergency Plan – The Clerk will contact The Town Council

13. Agenda Items for the next meeting

Policies - Social Media Policy, Finance Regulations, Equal Opportunities & Health & Safety

NEXT MEETING March 12th, 2020

Meeting Closed at 8.40 pm

