

Halton Holegate Parish Council

MINUTES OF THE HALTON HOLEGATE PARISH COUNCIL HELD ON 12th JULY 2018

Present

Councillors

Cllr Mr D Sisson (Vice Chair)
Cllr Mr S Andrew, Cllr Mrs. C Holmes

Cllr Mrs. Bowkett (LCC) Cllr Mr J Swanson (ELDC)

In Attendance

Mrs C Newton (Clerk)

1 Apologies for absence

Cllrs Mr M Clough, Mr Grant & Cllr Ms. R Oliver

These absences were formally approved, by vote, having considered and accepted the reason for absence

2 To sign as correct the Minutes from the last meetings held on 11th May 2018, Proposed Cllr Andrew seconded Cllr Mrs Holmes and unanimously agreed that that the Minutes should be signed

3 Declarations of Interest

None

4 Clerks Report

a) The Clerk has advertised the Councillor vacancy on the notice board and the web site – no response

b) The Notice of Public Rights for the Accounts has been advertised

Noted

5 Correspondence received sent to Councillors before the meeting

None

6 Informative matters from LCC & ELDC Councillors

LCC Cllr Bowkett gave an update on the pothole situation. It was suggested to her that Highways arrange to collect warning signs once roadworks have been completed

ELDC Cllr Swanson handed out a Councillor's Community Grant Scheme Form to Cllr Mrs. Holmes for the Halton Holegate Ladies Tuesday Club

7 Public Participation

Cllr Bowkett left the meeting

8 Finance – Cllr Mr. D Sisson

a) Invoices to be paid

Salary Jun/July £273.12

Inland Revenue £102.00

Methodist Chapel room hire £180.00

Amazon (Ink) £ 59.65 inc £9.94 Reclaimable VAT

b) Payments received

VAT Refund £85.57
Print charges £50.20

It was unanimously agreed that these payments should be made

c) Balance of account
Bank ACC £7194.53 Petty Cash £2.76

Noted

9 Planning Applications - **Councillor Mr. S Andrew**

a) Decisions

S/072/02072/17

Outline erection of 7no. dwellings (means of access and layout to be considered).

LAND ADJACENT GREENVILLE, PEASGATE LANE, HALTON HOLEGATE

OBJECT

REFUSAL OF OUTLINE PLANNING PERMISSION

S/072/00822/18

Planning Permission - Extension to existing agricultural building to provide additional area for the housing of livestock on the site of an existing barn which is to be removed.

GRANGE FARM, FEN ROAD, HALTON HOLEGATE, SPILSBY, PE23 5PF

SUPPORT

FULL PLANNING PERMISSION GRANTED

b) To Discuss

S/072/01031/18

Planning Permission - First floor extension to existing dwelling and stable block to provide a lounge, bedroom and en suite.

THE STABLES, HALTON FEN, HALTON HOLEGATE, SPILSBY PE23 5BE

SUPPORT

S/072/01165/18

Planning Permission - Erection of a building to be used for housing livestock in the winter. |

GRANGE FARM, FEN ROAD, HALTON HOLEGATE, SPILSBY, PE23 5PF

SUPPORT

10 Footpaths & Highways

Reported – Potholes – Providence cottage

The Clerk will contact Highways to enquire when the next quarterly meeting is to be held

11 General Data Protection – sent to Councillors before the meeting

a To Adopt the following Policies & Procedures

Data Protection Policy

Data Protection Breach Policy

Records Retention Policy

Subject Access Request Procedure

It was unanimously agreed that The Records Retention Policy should be Renamed Records Retention & Destruction Policy, and then the Policies were adopted

b GDPR Security Compliance checklist -to be completed by each Councillor – All Councillors present completed the check list, the Clerk will contact the other Councillors direct

c It was unanimously agreed that the following actions should be taken
To purchase 2 password protected Flash Drives, and one lockable tin Box

To pay for the ICO registration by Direct Debit

12 Councillors Feedback

Cllr Mrs. Holmes advised that former Cllr Peter Grant had died, it was agreed that a card should be sent from the Council

Cllr Mrs Holmes also reminded the Councillors that the Staff appraisal will take place on the 31 July 2018

13 Agenda Items for the next meeting

None

NEXT MEETING 13th September

Meeting closed at 9.15 pm