

Halton Holegate Parish Council

MINUTES OF THE HALTON HOLEGATE PARISH COUNCIL MEETING HELD ON 11th JULY 2019

Present:

Councillors

Cllr Mr D Sisson – Chairman
Cllr Mrs. C Holmes -Vice Chairperson
Cllrs Mr S Andrew, Cllr Ms R Oliver

In Attendance:

Cllr Mrs Bowkett (LCC)
Cllr Mr J Swanson (ELDC)

Mrs C Newton (Clerk)

Absent

Cllr J Grant

The Meeting began at 7 pm with a presentation from Steve Harris the Emergency & Planning Business Continuity Officer

The main meeting commenced at 7.55 pm

1. Apologies for absence

None

2. To sign as correct the Minutes from the last meeting held on 4th June 2019

It was proposed by Cllr Mrs Holmes, seconded by Cllr Ms Oliver and unanimously agreed that the minutes should be signed

3. Declarations of Interest

None

4. Matters Arising from the May & June Meetings

- a) The Council vacancies have been advertised on the Notice Board & the website
- b) A letter has been sent to Mr. M Clough thanking him for his past service to the Council
- c) The main notice board has been checked by our supplier, the sealed unit in the School side is faulty and will be replaced under warranty.

Noted

5. Correspondence received

- a) Letter from Lloyds Bank advising of the Closure of the Spilsby Branch on 12 November 2019. Councillors considered the implications on the Council's banking arrangements. Most of the banking could be carried out at the post office, the Clerk will report further at the next meeting

6. Informative matters from LCC & ELDC Councillors

ELDC – Nothing to report

LCC – Cllr Mrs Bowkett read out the data on pothole repairs, and updated the council on the Wainfleet flood investigation

7. Public Participation Session

No one present

8. Finance – Cllr Mr. D Sisson

a) To ratify a Bill Paid between Meetings

Zurich insurance £166.64

b) Bills to Pay

Clerks Clerical Services (Audit) £24.00

Salary June & July £ 294.50

Inland Revenue £ 109.80

Propose Cllr Mrs Holmes, seconded Cllr Ms Oliver and unanimously agreed that these items should be paid

c) Balance of Accounts

Current account £7797.59

Petty Cash £8.80

Noted

d) PFK Littlejohn LLP – Auditor notification of exempt status Logged

Noted

e) To Collect information for completion of the bank mandate

It was unanimously agreed that Mr M Clough should be removed as a signatory and Cllr Ms Oliver should be added

9. Planning Applications - Councillor Mr. S Andrew

a) Submitted

S/072/00897/19

Application to vary condition no. 2 (approved plans) as imposed on planning permission reference no. S/072/02049/16.

CHURCH VIEW (FORMERLY LAND ADJOINING SOUTH CREST), SPILSBY ROAD, HALTON HOLEGATE, SPILSBY, PE23 5NY

OBJECT with Comments

The submitted comments were read out

Noted

b) Enforcement

EC/185/00071/16

Land on the Northside of Peasgate Lane

Noted

c) **ELDC Letter Town & Country Planning Act 1990** – sent Councillors before the meeting, to consider enabling a vote to be taken at the meeting

To Consider

(i) Does the Council require consultations on Planning applications

(ii) Does the Council require hard copies of Applications

It was unanimously agreed that the Council wishes to be notified and consulted on all planning applications, and to receive paper copies of the plans

There were concerns over the quality of the plans displayed online, and the quality of Broadband within the village

It was proposed by Cllr Andrew seconded by Cllr Ms Oliver that a reply to ELDC advising of the decision, also enquiring as to whether there is funding to assist with the purchasing of equipment to allow plans to be displayed at meetings

10. Footpaths & Highways

a) Reports

Potholes – Providence Cottage - Response A Job for repair has been raised

East of Hollowgate – damage to sign – acknowledged – Response – No Further Action

Cllr Mrs Bowkett will investigate

b) Anomalies between the LCC Councillor report and Fix my Street

Cllr Bowkett advised the Clerk that the LCC report only gives details of major jobs which have been booked

c) Dangerous Road – Halton Hologate – **Cllr Sisson**

Cllr Mrs Bowkett will pursue this item at her meeting with Highways next week

d) Countryside Access report on mowing schedule

There are no paths in Halton Hologate on the mowing schedule, Councillors should consider if this is correct and give details of paths that require mowing

Noted- No Further action

e) Cllr Ms Oliver mentioned the banners that have been displayed on the fencing on the corner of Station Road can prove a distraction for drivers. It was agreed that Cllr Ms Oliver should speak to the owner of the fence

11. Co Option – Cllr Sisson

a) To consider and agree the way forward for filling the vacancies

The Council are now 2 Councillors short – it was agreed that Councillors would continue to consider the options

b) Co Option Policy - To consider and approve the draft policy sent to Councillors before the meeting

It was proposed by Cllr Mrs Holmes, seconded by Cllr Andrew and unanimously agreed that the policy should be adopted

12. Feedback from Councillors

Cllr Mrs Holmes reported that the sign on the B1195 Spilsby Road was missing, and that the Station Road sign on the corner is overgrown again - the Clerk will report

The Emergency Plan presentation was discussed, and it was agreed to approach Spilsby Town Council, to discuss clustering with them

13. Next Meeting

The next meeting has been booked for 12th September 2019; however, the Clerk is not available on that date.

The meeting hall is available on the 5th September 2019

Unanimously agreed that the meeting will be held on the 5th September 2019

14. Date for the Clerks Appraisal

It was unanimously agreed that the appraisal would take place on Tuesday 1st October 2019

15. Agenda Items for the next meeting

Banking arrangements

The Meeting closed at 9.50 pm