

## Halton Holegate Parish Council

### MINUTES OF THE HALTON HOLEGATE PARISH COUNCIL EXTRA ORDINARY MEETING HELD ON 4<sup>th</sup> JUNE 2019

#### Present:

Councillors                    Cllr Mr D Sisson – Chairman  
   Cllr Mrs. C Holmes -Vice Chairperson  
   Cllrs Mr S Andrew, Cllr Ms R Oliver

In Attendance:                Cllr Mr J Swanson (ELDC)

   Mrs C Newton (Clerk)

Absent                            Cllr J Grant

#### 1 Apologies for absence

Cllr Mrs W Bowkett (LCC)

#### 2 To sign as correct the Minutes from the last meetings held on 9<sup>th</sup> May 2019

It was unanimously agreed that these Minutes should be signed

#### 3 Declarations of Interest

None

**At this point Cllr Sisson requested that an extra item be added to the agenda, to discuss arrangements at the next meeting for the Emergency Plan presentation This was unanimously agreed**

#### 4 To Sign Off the Annual Audit

a) To discuss the Annual Audit, it was unanimously agreed that the exemption certificate should be signed

(i) Governance Statement – after going through the checklist it was unanimously agreed that the Chairman should sign the Statement

(ii) Accounting Statement – there were no questions, it was unanimously agreed that the chairman should sign the statement

b) To renew the terms of the Internal Auditor

It was unanimously agreed that the Internal Auditor should be retained for a further 4 years  
The Clerk will advise Mrs. Clark

#### 5 Planning

S/072/00897/19

Application to vary condition no. 2 (approved plans) as imposed on planning permission reference no. S/072/02049/16.

CHURCH VIEW (FORMERLY LAND ADJOINING SOUTH CREST), SPILSBY ROAD,  
HALTON HOLEGATE, SPILSBY, PE23 5NY

**OBJECT with Comments**

**6 Date of Next Meeting 11<sup>th</sup> July 2019**

It was unanimously agreed that this meeting will begin at 7 pm to allow time for the presentation from Steve Harris on the Emergency Plan

**The Meeting closed at 8.45 pm**