

Halton Holegate Parish Council

MINUTES OF THE HALTON HOLEGATE PARISH COUNCIL AGM HELD ON 11th MAY 2018

Present

Councillors

Cllr Mr. J Grant Chairman
Cllr Mr. D Sisson, Cllr Mr M Clough
Cllr Mr S Andrew, Cllr Ms. R Oliver
Cllr Mrs C Holmes,

In Attendance

Mrs C Newton (Clerk)
Cllr Mr J Swanson (ELDC)
Cllr Mrs W Bowkett (LCC)

1 Apologies for absence

None

2 To sign as correct the Minutes from the last meetings held on 8th March 2018 Proposed Cllr Andrew seconded Cllr Ms Oliver and unanimously agreed that that the Minutes should be signed

3 Declarations of Interest

Cllr Clough & Cllr Ms Oliver – Planning item 9 d

4 Election of Chairman

Cllr Andrew nominated Cllr Grant, seconded by Cllr Ms. Oliver and unanimously agreed. Cllr Grant accepted the office

Election of Vice Chairman

Cllr Clough advised the Council that he was unable to continue in his role of Vice Chair

Cllr Andrew nominated Cllr Sisson, seconded Cllr Grant and unanimously agreed – Cllr Sisson accepted the post

5 To confirm the following appointments

- a) Responsible Financial Officer- Clerk
- b) Internal Auditor – Mrs. V Clark – All Day Virtual PA
- c) Agriculture & wildlife management including Tree Warden- Cllr Mr. M Clough
- d) Agriculture & water management Cllr Mr. James Grant
- e) Personnel & Procedures Cllr Mrs. C Holmes
- f) Buildings & Development Cllr Mr. S. Andrew
- g) Footpaths North Cllr Ms. R Oliver
South Cllr Mr. D Sisson
- h) Finance Portfolio Holder Cllr Mr. D Sisson

i) Website Portfolio Holder Cllr Mr D Sisson

j) Personnel Committee

Chair Cllr Mrs. C Holmes

Cllr Mr. D Sisson

Cllr Mr. M Clough

k) Grievance Committee

Chair Cllr Mr. S Andrew

Cllr Ms. R Oliver

Appointments Confirmed

There is one Councillor vacancy – still being advertised

Noted

6. Matters to Report from last meeting

a) Letter sent to LCC Concerning Northorpe footpath & letter sent to resident to advise of LCC response

Noted

7 Correspondence received

a) Clerk's clerical Services – Full year internal Audit

The Chairman read out the report

8 Informative Matters from the LCC & ELDC Councillors

LCC Cllr Bowkett reported on Highway maintenance, and

the proposed Closure of the Boston Children's ward

ELDC Cllr Swanson gave an update on the Community

Grants Scheme, Viking Link, the Local plan, and advised the

Parish Council that ELDC have written to Lloyds Bank

expressing concern over branch closures

9 Planning Applications - Cllr Mr. S Andrew

a) Decisions

S/072/00108/18

Planning Permission - Extension and alterations to the existing dwelling to increase the roof height to create additional living accommodation in the roof space. |

THE GRANARY, HIGHFIELD LANE, HALTON HOLEGATE, SPILSBY, PE23 5BN

Discussed between meetings in accordance with the Standing Orders

SUPPORT THE PRINCIPAL BUT OBJECT WITH COMMENTS

REFUSAL OF PLANNING PERMISSION

S/072/00423/18

Planning Permission - Extension and alterations to existing dwelling to provide an entrance a lounge with 2 no. en-larged bedrooms over.

HEDGEROW COTTAGE, NORTHORPE ROAD, HALTON HOLEGATE,

SPILSBY, PE23 5NZ

SUPPORT

FULL PLANNING PERMISSION

b) Responses

S/072/02072/17

Outline erection of 7no. dwellings (means of access and layout to be considered).

LAND ADJACENT GREENVILLE, PEASGATE LANE

OBJECT

FURTHER COMMENTS SENT

S/072/00822/18

Planning Permission - Extension to existing agricultural building to provide additional area for the housing of livestock on the site of an existing barn which is to be removed.

GRANGE FARM, FEN ROAD, HALTON HOLEGATE,

SPILSBY, LINCOLNSHIRE, PE23 5PF

SUPPORT

c) Planning Standing Orders - The Clerk

Cost of extra meeting

Clerks remuneration 3 hours

Cost of Chapel £27.50

Plus, extra paper& Ink

Approx. cost £60 per extra meeting

It was unanimously agreed that ALL Councillors should follow the Standing Orders

10. Finance - Councilor Mr. D Sisson

a) Bills to be paid

Salary April & May £273.12

Clerk's Clerical Services £19.50

Community Lincs (ins) £166.60

It was unanimously agreed that these payments should be made

b) Funds Received - precept £3578.00

c) Balance of account £7763.52

Petty Cash £ 4.53

Noted

d) VAT refund of £85.57 has been applied for

e) P60 issued

Noted

f) Annual Audit (sent to Councillors before the meeting)

The Audit was presented by Cllr Sisson, who proposed that the Audit should be signed by the Chairman, seconded by Cllr Ms Oliver and unanimously agreed

11 Footpaths & Highways

To report - potholes by Providence cottage

Clerk is to check the highways are still checking the railway bridge

12 Feedback from Councillors

None

13 Meeting Dates - Suggested

2018
July 12th
Sept 13th
November 8th
2019
Jan 17th
Mch 14th
May 9th

14 Agenda Items for the next me

There being no further business the meeting ended at 9.15 pm