

Halton Holegate Parish Council

MINUTES OF THE HALTON HOLEGATE ANNUAL PARISH COUNCIL MEETING HELD ON 20th May 2021.

Present:

Councillors

Cllr Mr D Sisson – Chairman
Cllr Mrs. C Holmes -Vice Chairperson
Cllr Ms R Oliver, Cllr Mr J Grant

Cllr Mrs W Bowkett
Cllr J Swanson (ELDC)

In Attendance

Mrs C Newton (Clerk)

1 Apologies for absence

Cllr Andrew, it was unanimously agreed to accept the reason given.

2 Election of Chairman

Cllr Ms Oliver proposed Cllr Sisson, seconded Cllr Mrs. Holmes, and unanimously agreed. Cllr Sisson accepted the post but advised all present that this would be his last year. Cllr Sisson signed his acceptance of office.

3 Election of Vice Chairman

Cllr Ms Oliver proposed Cllr Mrs. Holmes, seconded Cllr Grant, and unanimously agreed. Cllr Mrs. Holmes accepted the post and signed her acceptance of office.

4 Declarations of Interest

None

5 To sign as correct the minutes from the last meeting held on 11th March 2021. After making an alteration to a spelling error it was proposed By Cllr Mrs. Holmes, seconded by Cllr Ms Oliver, and unanimously agreed that the minutes should be signed.

6 To confirm the following appointments.

- a) Responsible Financial Officer- Clerk
- b) Internal Auditor – Mrs. V Clark – All Day Virtual PA
- c) Agriculture & water management wildlife management including Tree Warden
- e) Personnel & Procedures Cllr Mrs. C Holmes
- f) Buildings & Development Cllr Mr. S. Andrew
- g) Footpaths North Cllr Ms. R Oliver
South Cllr Mr. D Sisson
- h) Finance Portfolio Holder Cllr Mr. D Sisson

- i) Website Portfolio Holder Cllr Mr. D Sisson
- j) Personnel Committee
Chair Cllr Mrs. C Holmes
Cllr Ms. Oliver

It was proposed by Cllr Mrs. Holmes, seconded by Cllr Ms Oliver, and unanimously agreed that the appointments should continue.

7 Matters to Report from last meeting.

- a) Meeting with Halton Hologate C of E Primary School re

- a Defibrillator. – **Cllr Sisson**

Cllr Sisson reported on the meeting he attended with the school, they are very keen to go ahead with this project and will keep us informed, in the meantime we will look not funding streams. The Clerk will contact them again for further updates.

- b) Letter sent to LCC in support of the proposed 30 MPH speed limit on Firsby Road
Noted.

- c) Applications made for extra Bins

- Near Bench – approved

- Northorpe Road – declined

Cllr Ms Oliver has spoken to ELDC direct and has asked if they will reconsider the Northorpe Rod Bin.

Now awaiting installation

Noted

8 Correspondence received.

- a) LCC Highways – Temporary Road Restriction – Halton Fen, period of restriction 15th to 17th June – Put on Notice Board and Website.

Noted

9 Informative Matters from the LCC & ELDC Councillors

Cllr Mrs. Bowkett - LCC – had sent a report to all Councillors before the meeting – there were no questions.

Cllr J Swanson – ELDC reported on the ELDC AGM, he also advised that he is still on the planning Committee.

10 Finance – Councilor Mr. D Sisson

- a) Bills to be paid

Salary April & May 2021 £302.42

P60 issued.

Lady bug (April) £60.00

V Clark (Auditor) £20.00

Stamps £7.92

Zurich Insurance £168.70

Proposed by Cllr Grant, seconded by Cllr Ms Oliver and unanimously agreed that these bills should be paid.

- b) Funds Received – precept £3780.00.

Noted

- c) Balance of account £9108.78

- Petty Cash £ 13.56

Noted

- d) Annual Governance & Accountability Return – sent to Councillors before the meeting

Councillors had no questions.

- (i) To Sign the Certificate of exemption

(ii) To complete & sign the Annual Governance Statement
It was unanimously agreed that the Chair should sign the Annual Governance Statement

(iii) To complete & sign the Accounting statements
It was unanimously agreed that the Chair should sign the Accounting Statements.

11 Planning

a) Response

S/072/02281/20

Planning Permission - Alterations to existing church, which is a listed building, to replace the organ loft felt roof covering with terne coated stainless steel and to provide an additional cast iron downpipe.

THE CHURCH OF ST ANDREW, FIRSBY ROAD, HALTON HOLEGATE, SPILSBY,
LINCOLNSHIRE

SUPPORT

FULL PLANNING GRANTED

b) Submitted

S/165/02238/20

Outline erection of up to 600no. dwellings and a medical centre with provision of associated open space, landscaping, estate roads and cycleways.

LAND AT HALTON ROAD AND, ASHBY ROAD, SPILSBY

OBJECT WITH COMMENTS

S/165/00123/21

Planning Permission - Erection of a building to provide a primary care center, provision of associated cycle and bin storage, hard standing and carparking, including amenity space for community engagement, excavation of land to provide an attenuation pond and construction of a vehicular and pedestrian access.

LAND AT HALTON ROAD AND, ASHBY ROAD, SPILSBY

SUPPORT WITH COMMENTS

c) Enforcement

EC/072/00115/21

Investigation Breach of pre-commencement conditions

The Forge, Spilsby Road

Response – No breach has taken place.

Noted

12 Footpaths & Highways

a) Jobs Reported

376472 Footpath uneven by the side of the Methodist Chapel to Peasgate Lane – No Further action. Report on Site Meeting sent to Councillors before the meeting - **CLlr Sisson.**

Report sent out to Councillors before the meeting. LCC will add to the job improvement list.

13 Meeting Dates – Suggested

July 8th

September 9th

November 11th

2022

January 13th

March 10th

May 12th Annual Parish Meeting & Annual Parish Council Meeting

Noted

It was agreed that the Council were happy to continue with face-to-face meetings under the COVID legislation.

14 Agenda Items for the next meeting

None

Meeting Closed at 8.40 pm