

Halton Holegate Parish Council

MINUTES OF THE HALTON HOLEGATE PARISH COUNCIL MEETING HELD ON 9th September 2021.

Present:

Councillors

Cllr Mr D Sisson – Chairman
Cllr Mrs. C Holmes -Vice Chairperson

Cllr S Andrew
Cllr Ms Oliver

Cllr J Swanson (ELDC)

In Attendance

Mrs C Newton (Clerk)

1 Apologies for absence

Cllr Mr J Grant this absence was formally approved, by vote, having considered and accepted the reasons for absence

Cllr Mrs. Bowkett LCC - **NOTED**

2 To sign as correct the Minutes from the Parish Council Meeting held on 8th July 2021.

Proposed Cllr Sisson & unanimously agreed.

3 Declarations of Interest

NONE

4. Clerks Report

a) The Co Option notice remains on the web site & notice board.

The Parish Council Co Option Policy had been circulated and discussed.

It was suggested that the following action should be taken, produce new adverts, use flyers, approach possible candidates.

b) chaser letter sent to ELDC for bin installation date. Advised 18th August there are no bins in stock, arrangements are being made to reorder It was agreed that Cllr Mrs. Holmes will contact ELDC

c) Letter sent to the Assistant Chief Constable – Policing requesting a PCSO presence at the Parish Council meetings, and also advising him that we do not receive the monthly newsletter. No reply, however, we are now receiving the newsletter. The Clerk has also sent an invite to the PCSO for the September meeting. **NOTED**

d) Update requested from Spilsby TC on the arrangements for the emergency Plan. There is no action at the moment. The Clerk will contact Spilsby Town Council and ask if the Parish Council can assist.

5. Correspondence received.

a) E mail Received from a resident interested in becoming a Councillor, unfortunately, they have not been a resident in the Village for 12months
It was suggested that she is invited to attend the meetings, she meets the criteria - Clerk will contact.

6. Informative matters from LCC & ELDC Councilors

Cllr Mrs. Bowkett LCC - Not present

Cllr Swanson - ELDC - gave an update on the following, COVID, Fenside enforcement,

7. Public Participation Session

No Public Present

8. Finance

a) Invoices to be paid

Salary August/September £302.42

Inland Revenue £113.40

Ladybug Jul/Aug/Sept £180.00

Amazon - ink £19.68 with £3.28 reclaimable VAT

Proposed by Cllr Ms Oliver, seconded Cllr Mrs. Holmes and unanimously agreed that these payments should be made.

For note

b) Direct Debit - ICO £35.00

c) funds Received

Printing £ £21.00 & £50.00

d) Balance of account

Bank ACC £8028.57 Petty Cash £13.56

NOTED

9. Planning Applications - **Councilor Mr. S Andrew**

a) Submitted

S/165/02238/20

Outline erection of up to 600no. dwellings and a medical center with provision of associated open space, landscaping, estate roads and cycleways.

LAND AT HALTON ROAD AND, ASHBY ROAD, SPILSBY

OBJECT WITH COMMENTS

S/165/00123/21

Planning Permission - Erection of a building to provide a primary care center, provision of associated cycle and bin storage, hard standing and carparking, including amenity space for community engagement, excavation of land to provide an attenuation pond and construction of a vehicular and pedestrian access.

LAND AT HALTON ROAD AND, ASHBY ROAD, SPILSBY

SUPPORT WITH COMMENTS

b) To Discuss

S/072/01767/21

Planning Permission - Two storey extension and alterations to the existing dwelling to provide additional living accommodation

THE RED HOUSE, 16 HALTON FENSIDE, HALTON HOLEGATE, SPILSBY, PE23 5BD

It was unanimously agreed to make no comments

c) Tree Preservation Order

0080/21/TPA

The Old Rectory Northorpe Road, Halton Hologate

NO OBJECTIONS

NOTED

d) Report on Spila Fields meeting - **Cllr Grant**

Cllr Grant was not present; it was agreed to carry forward this item to the next meeting

Cllr Swanson left the Meeting

10. Polices & Procedures – Cllr Sisson

a) To adopt a revised Health & Safety Policy

The Policy was discussed, and it was agreed that the following should be included. -The need for contactors should provide the following Public liability Insurance, Risk Assessments, and a method statement for the work being undertaken.

The Clerk will alter the policy accordingly and it will be carried forward to the next meeting for adoption.

b) It was also agreed that the Finance Regulations should be reviewed to include values Cllr Sisson will review

11. Highways

a) Request sent to Cllr Bowkett for an update on the following

Chevron sign opposite Kandy on the B1195

Dangerous footpath on B1195 from Beverley House to Spilsby

White lines from Beverley House through the Holgate missing

Fencing from the entry into Northorpe Road to the rectory collapsing

New Speed signs on the B1195 – positioning, and missing

notice to indicate new speed limit.

The Clerk is to contact Cllr Bowkett for an update

b) To Report

Light out on Station Road

c) The parking around the school is becoming a problem, with cars blocking driveways, and refuges. – Clerk to contact

12. Agenda Items for the next meeting

Report on Spila Fields meeting - **Cllr Grant**

Adoption of the Health & Safety Policy, and the Financial Regulations

Platinum Jubilee 2nd to 5th June

Co Option

The next agenda item was a pink paper. Residents and the Clerk were asked to leave.

13. Clerks Appraisal – Cllr Mrs. Holmes

The Clerk, Mrs. Newton “left the Meeting”

Councillor Holmes reported that the Appraisal Committee had held a

Meeting with the Clerk on 17 August 2021. The format was as in previous

years and targets set and agreed for 2021/2022. Salary and hours of work had been reviewed. Councillor Sisson proposed and Councillor Andrew seconded that the Appraisal Report should be adopted, and the Chair thanked the Committee for completing the annual process.

Next Meeting 11th November 2021

Meeting Closed at 9.15 pm