

Halton Holegate Parish Council

MINUTES OF THE HALTON HOLEGATE PARISH COUNCIL MEETING HELD ON 14th NOVEMBER 2019

Present:

Councillors

Cllr Mr D Sisson – Chairman
Cllr Mrs. C Holmes -Vice Chairperson
Cllrs Mr S Andrew & Mr J Grant & Cllr Ms R Oliver

Cllr Mrs W Bowkett (LCC)
Cllr J Swanson (ELDC)

In Attendance

Mrs C Newton (Clerk)

1. Apologies for absence

None

2. Declarations of Interest

Cllr Ms. R Oliver planning application PL/0164/19

3. To sign as correct the minutes from the Parish Council Meeting held on September 5th & October 10th, 2019 It was unanimously agreed that these notes should be signed

4 Clerks Report

- a) The Co Option notice remains on the web site & notice board
- b) Request sent to LCC for the grit bin on Station Road Halton Holegate to be replenished – Acknowledged Ref No 4134378
- c) Details of the Parliamentary & ELDC elections have been put on the notice Board

Noted

5 Correspondence received

- a) Invitation to Victoria Atkins MP Broadband meeting sent to Councillors before the meeting To be discussed with agenda item 11

6. Informative matters from LCC & ELDC Councilors

LCC Cllr Mrs. W Bowkett reported on the work LCC are doing with the East Midlands Ambulance Service. Hidden disabilities, the sunflower lanyard scheme, and improved dementia support. Cllr Mrs. W Bowkett also advised that the rough sleeper count in Skegness is down to 17 this year. She also reminded everyone that it is tyre safety month
ELDC – Cllr J Swanson Reported that approval has been given to purchase the Horncastle Residential College, which will become the new ELDC offices

7. Public Participation Session

No one present

8. Finance – Cllr Mr. D Sisson

a) Invoices to be paid

salary Oct & Nov 2019 £294.50

It was proposed by Cllr Ms Oliver, seconded Cllr Mrs Holmes and unanimously agreed that these Bills should be paid

b) Funds Received

Printing charges £ 110.90

c) Balance of account

Bank ACC £7048.46 Petty Cash £8.80 - **Noted**

d) Confirmation received from the bank that the signing mandate has been amended - Noted

e) The Clerk has booked the half yearly audit for the 18th November -Noted**9. Planning Applications - Councillor Mr. S Andrew**

a) Submitted

S/072/01650/19

Detailed relating to the erection of 4no. detached houses, detached garages and construction of a vehicular access (outline planning permission ref. no. S/072/02222/16

Outline erection of 4no. dwellings granted on 28th December 2016.

THE BUTCHERS, FIRSBY ROAD, HALTON HOLEGATE, SPILSBY, PE23 5PA

THE COUNCIL HAD OBJECTED WITH COMMENTS YET ELDC HAD APPROVED.

Approval discussed; it was unanimously agreed to write to Paul Edwards, head of planning advising of the concerns the Parish Council have over this development and ELDCs consistent Rejection of HHPC Comments and Concerns.

8.20 pm Cllr Mr. J Grant arrived

b) LCC Planning Application PL/0164/19

Development: To construct a nursery building

Location: Halton Hologate Church of England School, Station Road, Halton Hologate.

Cllr Ms. R Oliver Declared an interest

After discussion It was unanimously agreed to **SUPPORT** this application however Councillor's Expressed concerns that an important land drainage passing through the site be protected against damage during construction and that limitations in the foul sewage system on the site be considered. Clerk to submit response expressing these concerns.

10. Footpaths & Highways

a) Reported 346962 Potholes – Providence cottage - Response A Job

for repair has been raised 09/11/2019 No Further Update

346958 East of Hollowgate – damage to sign – Fixed 06/11/2019

356178 – Halton Hologate Village sign – Acknowledged

Noted

b) Road Plate Maintenance

Reported to ELDC that Spilby Road sign at the corner of Station Road was missing

25/09/2019 – Job Raised – Now fixed

Notedc) Dangerous Road Halton Hologate **Cllr D Sisson**

A meeting with Area Highways Manager Russell Crockford, has been organized for 25th November 2019 at 2 pm., Cllrs Sisson & Cllr Mrs Holmes will attend, other Councillors requested to let the Chairman know if they can attend. Thanks, were made to Cllr Mrs. W Bowkett for her assistance in arranging the meeting.

11. Rural Broadband Meeting – Cllr Mr. D. Sisson

Cllr Sisson had attended the meeting, and reported that, there is government funded scheme for bringing high Speed Fibre Optic broadband into the area, it will be available to all villages. Survey of Halton Hologate is required. Further details from Organizers awaited.

12. Polices & Procedures

To Adopt the following

a) Safeguarding Policy – sent to Councillors for consideration before the meeting – **Cllr Mrs. C Holmes**

It was proposed by Cllr Mrs Holmes, seconded by Cllr Ms. R Oliver and unanimously agreed that the policy should be adopted with an annual review date

b) To appoint a Safeguarding Lead Officer -**Cllr Mrs. C Holmes**

It was proposed by Cllr Sisson, seconded by Cllr Grant and unanimously agreed to appoint Cllr Mrs Holmes as the Safeguarding Officer – this will be reviewed annually

c) New Standing Orders – sent to Cllrs before the meeting for consideration – **Cllr Mr. D Sisson**
Discussed –

It was proposed by Cllr Mr. D Sisson, seconded by Cllr Mr. J Grant and unanimously agreed that The policy should be adopted as presented Cllr Mr. D Sisson will look into the financial procurement limits, and the Clerk will incorporate the changes into the Planning Standing Orders, and the Public Participation sections – Agenda item for the next meeting

b) Health & Safety Policy –To consider a new Health & Safety Policy – Cllr Mr. D Sisson

The law says that employers/companies do not have to have a H&S policy unless they have 5 or more employees. However, in the case of a Parish Council the members count in the same way as an employee and therefore it is Recommended that councils have a Health & Safety Policy.

Resolved - To be carried forward to the next agenda

13. Councillors Feedback

None

14. Agenda Items for the next meeting

Budget 2020/21 & Precept

Code of Conduct

Social media Policy

Standing Orders

Health & Safety & Equal Opportunities Policies

Finance Regulations

Grass Cutting, and asset Maintenance

The next item was a confidential item recorded on Pink Papers

15. Amendment to the Clerks contract

There has recently been a small change in Clerks contracts re the grievance procedures

This change was read out and adopted by the Councillors, the Clerk signed the amendment

NEXT MEETING January 9th, 2020

Meeting Closed at 9.15 pm

