

Halton Holegate Parish Council

MINUTES OF THE HALTON HOLEGATE PARISH COUNCIL MEETING HELD ON 17th September 2020 BY WAY OF A VIRTUAL ZOOM MEETING

Present:

Councillors

Cllr Mr D Sisson – Chairman
Cllr Mrs. C Holmes -Vice Chairperson
Cllr Ms R Oliver, Cllr Mr J Grant
Cllr S Andrew

Cllr J Swanson (ELDC)

In Attendance

Mrs C Newton (Clerk)

1 Apologies for absence

Cllr Mrs. Bowkett LCC

2 To sign as correct and adopt the Minutes from the Parish Council Meeting held on 9th July 2020.

Proposed Cllr Andrew, seconded Cllr Mrs. Holmes and unanimously agreed that the Minutes should be signed.

3 Declarations of Interest

Cllr Grant Planning Halton Lodge.

4 Clerk's Report

a) The Co Option notice remains on the website & notice board

Noted

b) Letter sent to a resident concerning hedges overhanging the footpath.
No response received. Cllr Grant will be meeting with the owner in the near future and will discuss the hedges with them.

c) A Zoom license has been purchased.

Noted

d) The Clerk contacted Spilsby Town Council for more information on the proposed housing project, Halton Holegate Councillors were asked to arrange the delivery of the questionnaires in Halton Holegate. The Councillors delivered the leaflets as arranged, Cllr Sisson Thanked them for their assistance. There has been no further information received from Spilsby Town Council.

5 Correspondence received

a) The Clerk had received a phone call from a resident concerning a possible water leak on Peasgate Lane, and growth of a Hogweed type plant. Cllr Sisson has visited the site, and now requires further details from the resident.

6. Informative matters from LCC & ELDC Councilors

LCC – Not present – Cllr Bowkett had sent a written report which was circulated to the Councillors

ELDC- Cllr Swanson reported on progress of the ELDC/Boston Council's amalgamation decision – there have now been 7 Directors appointed. The new Monitoring officer will be Michelle Sacks.

Cllr Swanson confirmed that LCC had been invited to bid for Devolution, there then followed a discussion on how Devolution would affect the area.

Cllr Swanson also reported on the Towns Fund, and the British Food Fortnight.

7. Public Participation Session

Not Present.

8. Finance – Cllr Mr. D Sisson

a) Invoices to be paid

Ladybug (grass cutting July & August) £120.00

Salary August & September inc backdated salary increase £319.26

Inland Revenue £116.00

LALC (Zoom Subscription) £78.40 inc £13.07 reclaimable VAT

Proposed Cllr Ms Oliver, seconded Cllr Grant, and unanimously agreed that these bills should be paid.

b) Balance of account

Bank ACC £7865.93 Petty Cash £21.48

Noted

c) Annual Audit – Notification of Exempt status received

Noted

d) Notice of ICO payment received

Noted

9. Planning Applications - Councillor Mr. S Andrew

a) Decision

S/072/01045/20

Planning Permission - Extension and alterations to the existing dwelling to provide a garden room

OAK TREE COTTAGE, FIRSBY ROAD, HALTON HOLEGATE, SPILSBY, PE23 5PA

SUPPORT WITHOUT COMMENT

FULL PLANNING PERMISSION GRANTED

b) Responses

S/072/01334/20

Planning Permission - Extension and alterations to the existing dwelling to provide a kitchen, dining room, utility room, pantry, bedroom and dressing room and erection of a boundary wall and access gates to the maximum height of 1.8 metres.

24 HALTON FENSIDE, HALTON HOLEGATE, SPILSBY, PE23 5BD

Discussed between meetings in accordance with the Standing Orders

SUPPORT

c) To Discuss

S/072/01421/20

Planning Permission - Extension and alterations to existing house to provide a kitchen, lobby and bathroom with first floor dressing room and ensuite over, on the

site of part of existing dwelling which is to be demolished.

HALTON LODGE, SPILSBY ROAD, HALTON HOLEGATE, SPILSBY, PE23 5NY

Cllr Grant Declared an interest.

SUPPORT

d) Enforcement
The Stables, Halton Fenside
Noted

10. Footpaths & Highways

a) Jobs Reported

367089 Substation – 2 large potholes – Job Booked

367086 Large puddle corner of Station Road – to be fixed as part of the next cycle of works – Job Closed

356178 Halton Holgate sign – Job raised – Clerk will chase

Cllr Sisson will send a report to Highways concerning the poor state of the white lines from Spilsby through the village and especially past Beverley House.

Cllr Mr. Swanson left the meeting.

b) B1195 Halton Hologate – Road safety & Speed check **Cllr Sisson**

This issue is due to be discussed at the next Highways meeting.

It was also noted that Washdyke Lane will be closed next week.

11. Policies & Procedures

a) Safeguarding Policy – **Cllr Mrs Holmes**

The Policy has been checked and there are no updates. It was proposed by Cllr Mrs Holmes, seconded by Cllr Grant and unanimously agreed to review the Policy again in one year's time or before if legislation changed.

b) Health & Safety Policy – **Cllr Sisson**

To be carried forward to the next agenda

c) Financial Regulations

The Clerk will send them out to all Councillors before the next meeting, for all Councillors to review.

12. To Ratify

To subcontract the Transfer of the website at a cost of £300.00, proposed Cllr Mrs Holmes, seconded Cllr MS Oliver, and unanimously agreed that the Clerk should plan with the contractor to transfer all the information to the new website.

13. Councillors Feedback

a) Staff appraisal – to arrange a meeting – **Cllr Mrs. Holmes**

It was agreed that Cllr Mrs. Holmes, Cllr Ms Oliver and the Clerk would hold the staff appraisal meeting via Zoon before the next meeting.

Cllr Mrs. Holmes will report the outcome at the next meeting.

14. Agenda Items for the next meeting

Report on the Clerks Appraisal – **Cllr Mrs. Holmes**

Health & Safety Policy – **Cllr Sisson**

Financial regulations

Website update

NEXT MEETING November 12th, 2020

MEETING CLOSED AT 8.40 PM

