

Halton Holegate Parish Council

Agenda Parish Council Meeting July 9th, 2020 at 7.30 pm
To Be Held by way of a Virtual Zoom Meeting
Residents wishing to attend should e mail the Clerk for an
invitation

1 Apologies for absence

2 **To sign as correct** the minutes from the Parish Council Meeting held on
May 14th, 2020

3 Declarations of Interest

4 Clerks Report

a) The Co Option notice remains on the web site & notice board

5 Correspondence received

None

6. Informative matters from LCC & ELDC Councilors

a) To record the difficulty of contacting either Council during the pandemic

7. Public Participation Session

8.Finance – **Cllr Mr. D Sisson**

a) Invoices to be paid

Ladybug ££105.00

Petty Cash £ 20.00

Clarks Clerical Service (End of year audit) £27.27

Salary June/July £294.50

Inland Revenue £109.80

b) Funds received Vat Refund £39.00

c) Balance of account

Bank ACC £8534.59 Petty Cash £1.48

d) Annual Audit sent to Cllrs before the meeting

i) Letter from internal Auditor

ii) Section 1 To discuss risk

iii) Section 2 Accounting statements

To propose acceptance of audit and the submission of exemption certificate

9. Planning Applications - **Councillor Mr. S Andrew**

To Discuss – Sent to Councillors before the meeting

S/072/01045/20

Planning Permission - Extension and alterations to the existing dwelling to
provide a garden room

OAK TREE COTTAGE, FIRSBY ROAD, HALTON HOLEGATE, SPILSBY, PE23 5PA

10. Footpaths & Highways

11. Policies & Procedures

a) Updated Policy List

To discuss the way forward with re writing the outstanding policies

b) The following policies have been reviewed by the Clerk, there are no changes, re adoption is required – to be reviewed again in July 2022

12. Councillors Feedback

13. Agenda Items for the next meeting

NEXT MEETING September 17th 2020