

## Halton Holegate with Halton Fenside Parish Council

### Agenda

**Agenda for Parish Council Meeting to be held at Halton Holegate Methodist Chapel, Station Road, Halton Holegate, PE23 5PB on Thursday 13<sup>th</sup> October 2022 commencing at 19:30pm.**

- 1 Apologies for absence – Note and Approve**
- 2 To approve and sign as a correct record the Minutes from the Meeting held on 14<sup>th</sup> July 2022.**
- 3 Declarations of Interest & Update Disclosure of Pecuniary Interests**
- 4 Acting Clerk's Report & Correspondence Received**
  - Electoral Roll update. – **Current Roll 390**
  - LALC Newsletters (Various) (Circulated prior to meeting)
  - ELDC Media Releases (Various) (Circulated prior to meeting)
  - LCC County Views Magazine (Circulated prior to meeting)
  - Application sent to LALC to join Website Updating Service – Receipt of application acknowledged. Service enabled 30<sup>th</sup> August 2022.
  - Countryside Access Team, LCC – Email sent regarding Parish Field Path Issues (4/8/2022) – Receipt of submission acknowledged.
  - LALC Training Courses Booked – Website Training (Cllrs. Edwards & Robson), Data Protection & Charity Law (Cllr Robson)
  - Spilsby Town Council – Invite to Spilsby Neighbouring Parishes meeting 8<sup>th</sup> September 2022 – Apologies sent. (Minutes circulated prior to meeting)

Victoria Atkins MP – Invitation to Winter Support Summit – Friday 14<sup>th</sup> October 2022. – Cllr. C Holmes to represent HHPC.
- 5 Matters to Report not on Main Agenda – None from Chair**
- 6 Public Participation**
- 7. Informative Matters from the LCC, & ELDC Councillor's**
- 8 Finance – Subject to update at Meeting – Cllr. D. Sisson**
  - **Invoices to be paid:**  
To be advised at Meeting
  - **Invoices paid:**  
HMRC June/July £52.80  
PAYE & Clerk Salary June/July £210.96  
ICO – Data Protection Licence Fee 2022/23 (DDR) - £35.00  
ICO – Data protection Licence Fee 2022/23 (CHQ) - £40.00 \*

LALC Website Management Fee £180.00 (inc £30.00 Refundable VAT)  
Ladybug Services – August £60.00  
Mr. Whizz IT Services Burgh (Laptop Repairs) - £65.00

\* Refund of duplicate payment requested.

**For Noting:**

Balance of Current Account **£9017.40**

Petty Cash **£13.56.**

Income **Nil.**

Previous Clerk – P45 Issued on leaving PC Employment.

Audit Documents Lodged with SBA – Receipt acknowledged.

2022/23 Half Yearly Audit – Clark Clerical Services - To receive update from Acting Clerk & RFO

**9 Planning Applications – Cllr. S. Andrew**

**S/165/02238/20 – Standing Item. Outline Planning Permission for erection of 600 dwellings and a medical centre with provision of associated open space, landscaping, estate roads and cycle ways.**

Current Status – Outline Planning Permission Granted with conditions July 2022

ACTION Required – To consider any update information.

**S/072/01360/22 Planning permission - Extension to existing dwelling to provide a ground floor entrance hall and a first-floor terrace.**

PROVIDENCE COTTAGE, SPILSBY ROAD, HALTON HOLEGATE,  
SPILSBY, PE23 5NY

As per Planning between Meetings Standing Orders – Support, No comments.

Current Status: - Awaiting decision

ACTION Required – To Approve.

**S/072/00910/22 – The old Rectory – Listed Building Consent Application**

Current Status – Full Listed Building Consent Granted

ACTION Required – To Note.

**EN010103 – Outer Dowsing Offshore Windfarm – EIA Scoping Notification & Consultation.**

Councils Response – No Comments.

ACTION Required – To Note

**S/072/01654/22 – Planning permission- Extension to existing dwelling to provide additional living accommodation.**

BRANDYWELL BARN, 5 PINFOLD LANE, HALTON HOLEGATE,

SPILSBY, PE23 5BW. As per Planning between Meetings Standing Orders – Support, No comments.

Current Status: - Awaiting decision

ACTION Required – To Approve.

**10 Policies & Procedures – Cllr. T Robson**

**Please Note - Policies and Regulations have been circulated and agreed between meetings, approval and adoption only required.**

Financial Regulations  
Emergency Plan  
Complaints Procedures  
Grievance & Disciplinary Procedures  
Members Expenses

**Update on alterations to Standing Orders**

**Agree Policies to be dealt with before next meeting.**

**11 Highways & Footpaths – Resolutions Required unless stated**

Cllr Edwards to receive update report on Proposed 30mph Speed Limit to Halton Fenside.

Cllr Edwards to receive update report on Halton Fenside Signage.

Speeding Issues on B1195 Station Road corner - Cllr. R. Oliver

Report from Councillors on Defects noted on FixMyStreet.com

**12. Update on Appointment of Clerk – Administration Services – Cllr. D. Sisson**

Cllr. Sisson to provide update on on-going discussions and actions taken since last meeting.

To set up working party to discuss and agree Pension Provision for New Clerk if required.

**13 Technology – Report on Clerk’s Laptop. – Cllr. D. Sisson**

**14 Frequency of Meetings of Council – Cllr. C. Edwards**

**15 Appointment of DPO (Data Protection Officer) Representative – Cllr. C. Holmes)**

**16 Impact of Halton Fenside Private Party & Land Use**

Cllr Edwards to provide a verbal update report on actions taken since last meeting.

**17 Parking on Station Road during School Term & Application for 20 mph School Zone traffic Restriction - Cllr. Robson**

Cllr. Robson to provide update on discussions with school authorities since last meeting.

**18 Agenda Items for next Meeting**

**19 Next Meeting Date**

Thursday November 10th at 7:30pm in the Methodist Chapel, Halton Hologate

**The Public and Press are all welcome to attend for the above agenda items.**