

Halton Holegate Parish Council

Agenda Annual Parish Council AGM Thursday 9th May 2019

1 Apologies for absence

2 Election of Chairman

3 Election of Vice Chairman

4 Declarations of Interest

5 To sign as correct the minutes from the last meeting held on 14th March 2019

6 To confirm the following appointments

- a) Responsible Financial Officer- Clerk
- b) Internal Auditor – Mrs. V Clark – All Day Virtual PA
- c) Agriculture & wildlife management including Tree Warden
- d) Agriculture & water management Cllr Mr. James Grant
- e) Personnel & Procedures Cllr Mrs. C Holmes
- f) Buildings & Development Cllr Mr. S. Andrew
- g) Footpaths North Cllr Ms. R Oliver
South Cllr Mr. D Sisson
- h) Finance Portfolio Holder Cllr Mr. D Sisson
- i) Website Portfolio Holder
- j) Personnel Committee
Chair Cllr Mrs. C Holmes
Cllr Mr. D Sisson
Cllr Mr. M Clough
- k) Grievance Committee
Chair Cllr Mr. S Andrew
Cllr Ms. R Oliver

7 Matters to Report from last meeting

- a) The LALC Clustering survey has been sent off
- b) Highways – Traffic Orders, the clerk has been advised that this document is for reference only
- c) Notice of European Parliamentary Election – put on the Notice board
Reminder received that the Council remains in purdah

8 Correspondence received

- a) Community Lincs Insurance services
- b) LCC Street lighting Policy – sent to Councillors before the meeting

9 Informative Matters from the LCC & ELDC Councillors

10 Finance – Councilor Mr. D Sisson

a) Bills to be paid

Salary April & May £294.50 – new rate (2-year agreement)

P60 issued

Mc Affee £39.99 inc 6.67 reclaimable VAT

Amazon – Ink jets £45.00 inc 7.50 reclaimable VAT

b) Funds Received – precept £3578.00

c) Balance of account £8375.53

 Petty Cash £ 8.80

d) Annual Audit has been delayed

11 Footpaths & Highways

Potholes – Providence cottage - Response A Job for repair has been raised

East of Hollowgate – damage to sign – acknowledged

12 Emergency Plan

13 Feedback from Councillors

14 Meeting Dates – Suggested

Extra Meeting June 11th

July 11th

September 12th

November 14th

2020

January 9th

March 12th

May 14th

15 Agenda Items for the next meeting