

Halton Hologate with Halton Fenside Parish Council

1st May 2024

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of the Council to be held at Halton Hologate Methodist Chapel, Station Road, Halton Hologate, **on Thursday 9th May 2024, commencing at 7:15pm** following on from the Annual Parish Meeting, which starts at 6:30pm.

Jack

Jack Sargent
Parish Clerk

AGENDA

1. To elect a Chair of the Council for the forthcoming term of office.
2. To receive the Declaration of Acceptance of Office of the elected Chair.
3. To elect a Vice-Chair of the Council for the forthcoming term of office.
4. To receive the Declaration of Acceptance of Office of the elected Vice Chair.
5. Chairman's Welcome.
6. Apologies for Absence.
To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting.
7. Declarations of Interest.
To receive declarations of interest under the Localism Act 2011 - being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests and any written request for dispensation.
8. To confirm the minutes of the Council meeting held on Thursday 7th March 2023.
9. Finances:
 - a. To approve the list of accounts submitted for consideration for March.
 - b. To receive an updated Bank Reconciliation for March.
 - c. To approve the list of accounts submitted for consideration for April.
 - d. To receive an updated Bank Reconciliation for April.
 - e. To approve outstanding invoices to be paid.
 - i. Zurich Insurance.
10. To receive a budget review for 2023-24.
11. To approve the Annual Governance and Accountability Return (AGAR) for 2023-24:
 - a. To approve section 1, points 1 - 9 of the Annual Governance Statement for 2023-24.
 - b. To approve section 2, Accounting Statement.
12. To consider feedback and recommendations from the Internal Auditor.
13. To receive reports from:
 - a. The Chair
 - b. The Clerk

14. To receive notification of any planning permissions, refusals, withdrawals, or amendments.
 - a. Housing Development on Halton Road - 600 houses.
 - b. The National Grid Pylon proposals, Grimsby to Walpole.
 - c. The National Grid Eastern Green Link proposals
15. To appoint members to Committees of the Council
 - a. Personnel and Staffing Committee
 - b. Grievance Committee
16. To appoint members to serve as the Parish Council's representatives to outside bodies:
 - a. Halton Holegate & Alice Audley Jackson Trust
17. To appoint members to serve on additional responsibilities groups.
 - a. Agriculture, Water and Wildlife management including Tree Warden.
 - b. Development and Planning
 - c. Footpaths
 - d. Finance
 - e. Safeguarding Lead
 - f. Website
18. To receive an update on highways, footpath, and road closures.
 - a. To consider the problems with parking on Station Road including feedback from the Meeting held between the Chair, LCC Councillor, LCC Highways, and the local primary school.
 - b. Issues to be reported or already reported to fix my street.
19. To review policies:
 - a. Standing Orders
 - b. Code of Conduct
 - c. Financial Regulations
20. To consider action regarding the D-D lantern and anniversary commemoration.
21. To consider agenda items for the next meeting.
22. To confirm the date of the next meeting as Thursday 11th July 2024.