

# Halton Hologate with Halton Fenside Parish Council

1<sup>st</sup> May 2025

To whom it may concern

You are welcome to attend the Annual Meeting of Council to be held at Halton Hologate Methodist Chapel, Station Road, Halton Hologate, **on Thursday 8<sup>th</sup> May 2025 commencing at 7:00pm.**

After the election of a Chair and Vice-Chair for the forthcoming year, there will be a public session. At the discretion of the Chair, members of the public will be invited to make representations or to ask questions in respect of matters on the agenda and other matters in the Parish. Time is set at a maximum of 3 minutes per person, or 15 minutes overall.

A maximum of a further 10 minutes will be allocated to receive brief reports from the Police and elected members of Lincolnshire County Council and East Lindsey District Council.

If the time allocated is not required, the Council will go into formal session.

*Jack*

Jack Sargent  
Parish Clerk

## AGENDA

1. To elect a Chair of the Council for the forthcoming term of office.
2. To receive the Declaration of Acceptance of Office of the elected Chair.
3. To elect a Vice-Chair of the Council for the forthcoming term of office.
4. To receive the Declaration of Acceptance of Office of the elected Vice Chair.
5. Public Session  
To resolve to suspend the meeting for a maximum of 15 minutes to allow members of the public to make representations or to ask questions.
6. Chairman's Welcome.
7. Apologies for Absence.  
To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
8. Declarations of Interest.  
To receive declarations of interest under the Localism Act 2011 - being any pecuniary interest in agenda items not previously recorded on Member's Register of Interests and any written request for dispensation.
9. To confirm the minutes of the full Council meeting held on Thursday 13<sup>th</sup> March 2025.
10. Finances:
  - a. To approve the list of accounts submitted for consideration for March. \*

- b. To receive an updated Bank Reconciliation for March. \*
  - c. To approve the list of accounts submitted for consideration for April. \*
  - d. To receive an updated Bank Reconciliation for April. \*
- 11. To receive a budget review for 2024-25.
- 12. To approve the Annual Governance and Accountability Return (AGAR) for 2024-25:
  - a. To approve section 1, points 1 - 9 of the Annual Governance Statement for 2024-25.
  - b. To approve section 2, Accounting Statement.
- 13. To consider using .gov.uk email addresses for the Clerk and Councillors.
- 14. To receive reports from:
  - a. The Chair \*\*
  - b. The Clerk
- 15. To receive notification of any planning permissions, refusals, withdrawals, or amendments.
  - a. To receive an update on the proposed Halton Road Housing Development.
  - b. NSIP - Ossian Transmission Consultation\*
- 16. To receive an update on highways, footpath, and road closures.
  - a. Issues to be reported or already reported to fix my street.
- 17. To receive an update on the Mid-Year Audit jobs. \*
- 18. To consider updated policies:
  - a. Standing Orders
  - b. Financial Regulations
  - c. Schedule of Delegation
- 19. To consider policies for review:
  - a. Code of Conduct
  - b. Reserve Policy
  - c. Risk Management Policy
- 20. To appoint members to Committees of the Council:
  - a. Personnel and Staffing Committee
  - b. Grievance Committee
- 21. To appoint members to serve as the Parish Council's representatives to outside bodies:
  - a. Halton Holegate & Alice Audley Jackson Trust
- 22. To appoint members to serve on additional responsibilities groups.
  - a. Agriculture, Water and Wildlife management including Tree Warden.
  - b. Development and Planning
  - c. Footpaths
  - d. Finance
  - e. Safeguarding Lead
  - f. Website
- 23. To consider agenda items for the next meeting.
- 24. To confirm the date of the next meeting as Thursday 10<sup>th</sup> July 2025.

#### Attachments

- \* Indicates an additional paper circulated with meeting agenda by Clerk.
- \*\* Denotes an additional paper circulated by Council Chairman.