

Halton Holegate with Halton Fenside Parish Council

Minutes of the full Council meeting held at Halton Holegate Methodist Chapel on **Thursday 13th November 2025** commencing at 7pm. These are notes of the meeting until approved as a true and accurate record.

Present:

Cllrs D Sisson (Chair), C Holmes (Vice-Chair), S Andrew, C Edwards, and T Robson; County Councillor M Hume and District Councillor T Taylor.

Clerk - J Sargent.

Public Session

There were no members of the public in attendance.

Lincolnshire County Councillor M Hume

County Councillor M Hume advised that LCC will be objecting to a solar farm at Tillbridge near Gainsborough, which has recently been approved. LCC will continue to object to other solar farm projects planned for the Lincolnshire countryside.

Cllr Hume also reported about the 'Inspire You' service for 16–24-year-olds to access education and training, in Skegness and Boston; a joint initiative between LCC and District Councils, Cllr Hume to provide further information about this via email and that Warm Home Grants are now available.

East Lindsey District Councillor T Taylor

District Councillor T Taylor provided information via email circulated with Councillors prior to the meeting and reported that many grants provided by the District Council were awarded largely to coastal areas, where there are higher levels of deprivation. Around £120,000.00 has been awarded through the grant scheme.

Proposals for the Local Government reorganisation has been submitted to national government, who will decide in February 2026. It will reduce the number of Councillors and wards.

There will also be an open meeting with Gleeson Homes and other stakeholders in Franklin Hall, Spilsby on Thursday 20th November, from 15:00 - 19:00, to discuss plans for the proposed housing estate on Halton Road, Spilsby. Cllr Taylor advised that officers from the Planning Dept. will not attend as the planning process is still ongoing.

With no further matters, it was **resolved unanimously** to go into formal session.

53. Chair's Welcome.

The Chair welcomed all present and thanked Councillors for their attendance.

54. Apologies.

It was **resolved unanimously** to accept apologies from Cllr C Clare (work commitments). No apologies received from Cllr J Vickers.

55. Declarations of Interest.

None received.

56. To confirm the minutes of the full Council held meeting on Thursday 11th September 2025.

With no matters arising, it was **resolved unanimously** to accept the minutes from September as a true and accurate record.

57. Finances:

a. To approve the list of accounts submitted for consideration for September.

With no matters arising, it was **resolved unanimously** to accept the list of accounts submitted for consideration. The Accounts Report included as an attachment to these minutes.

b. To receive an updated Bank Reconciliation for September.

The Clerk provided a bank reconciliation, to keep Councillors up to date on the Council's financial status, for information purposes only. The Bank Reconciliation Report included as an attachment to these minutes.

c. To approve the list of accounts submitted for consideration for October.

With no matters arising, it was **resolved unanimously** to accept the list of accounts submitted for consideration. The Accounts Report included as an attachment to these minutes.

d. To receive an updated Bank Reconciliation for October.

The Clerk provided a bank reconciliation, to keep Councillors up to date on the Council's financial status, for information purposes only. The Bank Reconciliation Report included as an attachment to these minutes.

e. To receive a Budget Review for the Second Quarter of the Financial Year. *

The Clerk provided a budget review for the second quarter of the financial year, to keep Councillors up to date on the Council's financial status, for information purposes only. The actual expenditure is lower than the anticipated expenditure for this stage of the year. A copy of the Budget Review included as an attachment to these minutes. No questions were put to Clerk regarding the review.

f. To review predicted outturn for 2025-26. *

The Clerk provided the budget's predicted outturn for 2025-26, for information purposes only. A copy of the predicted outturn is included as an attachment to these minutes. The predicted end of year expenditure is slightly lower than the anticipated expenditure for the year. No questions were put to Clerk.

g. To consider a Budget and precept request for 2026-27. *

CLlr Sisson explained the reasons to the allocation for each line of the draft budget, advising increases were at 2.5%. There could be potential increases in rent and the maintenance contract, however, if necessary, this can be reviewed in January before submitting to ELDC.

CLlr Sisson advised of a slight increase in the earmarked reserves to comply with the Financial Regulations. The Clerk advised that £7,500.00 in the earmarked reserves is the expected end of year balance.

For a balanced budget, Cllr Sisson recommended requesting a precept of £5,224.00, which will be a 5% increase for a band D property, roughly an increase of £1.56 per year. It was **resolved unanimously** to approve the draft budget and precept request. The Clerk to submit to ELDC after the Full Council meeting scheduled for January 15th, 2026.

h. To consider grass cutting arrangements for 2026-27. *

Cllr Sisson advised he would write to Ladybug Services, thanking them for their efforts and wishing them all the best for the future and asked to place on record thanks on behalf of the Parish Council their efforts in carrying out the maintenance contract in the parish; they are unable to continue with the contract in 2026-27.

Councillors expressed a desire to continue with the maintenance of the verges, the noticeboards and the bench to keep the village looking tidy. Cllr Sisson to put the details together on a draft contract and the areas located on a map to put out to tender; the draft to be circulated with Councillors. Posters also to be put up in the village in the hope of attracting a local contractor.

58. To receive reports from:

a. The Chair

Cllr Sisson circulated a written report prior to the meeting via email, included as an attachment to these minutes.

b. The Clerk

No report provided.

59. To receive notification of any planning permissions, refusals, withdrawals, or amendments.

a. To receive an update on the proposed Halton Road Housing Development.

Cllr Sisson advised that the Reserved Matters is still with the Planning Dept at ELDC and advised of the open meeting with Gleasons Homes to discuss plans with relevant stakeholders.

Cllr Robson suggested that a decision could be made by ELDC in December. Cllr Sisson thought there were still plenty of issues that need addressing, particularly off-site issues.

b. To receive updates on new green energy projects.

The Clerk circulated the latest updates via email.

c. Application reference 02765/25/FUL | Erection of a dwelling/annexe to be used in connection with the original dwellinghouse and demolition of existing barn and dairy at Wadsley Farm, 53 Station Road.

The Clerk confirmed this application was approved, notification circulated with Councillors prior to the meeting. Cllr Sisson thought the wording of the condition the Parish Council asked for was not as accurate as requested.

60. To receive an update on highways, footpaths, and road closures.

a. Issues on Station Road.

Cllr Sisson advised that the Parish Council's request was supposed to go through committee in October, but now LCC are going to re-engage with residents who objected, in an effort to find a solution. LCC will provide an update after discussions have taken place.

Cllr Holmes requested an update for the January meeting and advised this has been ongoing for at least 2-3 years; a solution needs to be found.

b. Issues to be reported or already reported to fix my street.

Cllrs Edwards and Sisson confirmed the salt bins were in good order. Cllr Edwards also advised of reporting several instances of fly tipping in the parish.

Cllr Holmes advised Station Road corner flooded after recent heavy rain and expects it to be flooded again with a storm forecast. An update had been provided from the fixmystreet website that this had been passed to the delivery team.

c. To receive updates and consider on provision of general waste bins.

Cllr Robson confirmed that the dog waste bin on Northorpe Road is being emptied regularly. Cllr Sisson confirmed that a new general waste bin has been installed on the Toynton Fenside crossroads, with the second bin yet to be located. A location is yet to be decided. Both bins were kindly donated by GPC Industries, with thanks placed on record to Greg Clarke and Helen Clough for helping secure these bins for the parish. Cllr Sisson to write a letter of thanks.

61. To receive an update on Flood Risk Management planned for Halton Hologate and Halton Fenside.

Cllr Sisson reported that a meeting took place on 18th September with consultants engaged to carry out the work. Three water level monitors have been installed in the parish, which in time will form part of a warning system. Residents will be given the opportunity to sign up and find out more information on 10th December, from 18:00 - 20:00 at the Methodist Chapel.

62. To receive an update on the Emergency Plan and Community Safety Planning.

Cllr Sisson advised the above update also covered this item.

63. To consider policies for adoption:

- a. Communications Policy**
- b. Complaints Procedure**
- c. Customer Service Charter**

All policies were circulated with Councillors prior to the meeting. All policies were taken from LALC templates. It was **resolved unanimously** to adopt all policies.

64. To consider applying for the Local Council Award Scheme.

The Clerk did not have time to complete the application to share with Councillors in time for this meeting. It was **resolved unanimously** to defer to January 2026.

65. To consider agenda items for the next meeting

- Budget and precept request.
- Local Council Award Scheme
- Grass Cutting Contract
- Station Road
- Feedback from open meeting with Gleasons
- Spilsby Surgery update.

66. To confirm the date of the next meeting as Thursday 15th January 2026.

The date of the next meeting was confirmed as Thursday 15th January 2026.

67. To resolve to exclude the public and the media to discuss confidential matters in accordance with The Public Bodies (Admission to Meetings) Act 1960.

It was **resolved unanimously** to exclude members of the Public and Media to allow the Parish Council to discuss confidential matters.

68. To consider confidential staffing matters - To receive report from Staffing and Resources Committee covering Clerk's Appraisal meeting including approval of any recommendations.

Staff appraisal discussed. Cllr Holmes advised there were no issues arising from the Clerk's appraisal. Cllr Sisson asked for the report to be made available to the full Council.

With no further comments, Cllr Sisson closed the meeting at 8:45pm.

Signed.....
Chair of the Council - Cllr D Sisson

Signed.....
Clerk to the Council and RFO - Jack Sargent

Thursday 15th January 2026