

## Halton Holegate Parish Council

NOTES OF THE HALTON HOLEGATE PARISH COUNCIL MEETING  
HELD ON 12<sup>th</sup> NOVEMBER 2020  
BY WAY OF A VIRTUAL ZOOM MEETING

**Present:**

**Councillors**

Cllr Mr D Sisson – Chairman  
Cllr Mrs. C Holmes -Vice Chairperson  
Cllr Ms R Oliver, Cllr Mr J Grant  
Cllr S Andrew

Cllr Mrs W Bowkett  
Cllr J Swanson (ELDC)

**In Attendance**

Mrs C Newton (Clerk)

### **1 Apologies for absence**

None

**2 To sign as correct** and adopt the Minutes from the Parish Council Meeting held on 17<sup>th</sup> September 2020.

Proposed Cllr Ms. Oliver, seconded Cllr Grant and unanimously agreed that the Minutes should be signed.

### **3 Declarations of Interest**

Cllr Grant Planning Halton Lodge.

Cllr Ms Oliver Planning the Forge

### **4 Clerk's Report**

a) The Co Option notice remains on the web site & notice board.

**Noted**

### **5 Correspondence received**

None

### **6. Informative matters from LCC & ELDC Councillors**

**LCC** – Cllr Mrs. Bowkett had sent her report before the meeting.

She did ask for the Council's thoughts on the proposed construction of houses between Spilsby & Halton Holegate (off the B1195). The Councillors indicated that they were concerned on the effect the new properties would have on the road network, drainage, and sewerage systems.

**ELDC** – Cllr Swanson reported that there was Track & Trace support payment available to residents, further details from East Lindsey.

He also reported that he still has grant money available for COVID related assistance, and general assistance grants.

## 7. Public Participation Session

No One Present.

## 8. Finance – Cllr Mr. D Sisson

a) Invoices paid between meetings

Ladybug £60.00

Intellitech Services (website) £300.00

**Noted**

b) Invoices to be paid

Salary October/November 2020 £302.42

Mc Afee £89.99

Microsoft 365 £59.99 inc £10.00 refundable VAT

Clarks Clerical Services (Audit) £25.85

Proposed Cllr Ms Oliver, seconded Cllr Mrs. Holmes and unanimously agreed that these payments should be made.

c) Balance of account

Bank ACC £7027.68 Petty Cash £21.48

**Noted**

d) Half early Internal Audit

This has been completed, and the report was read out by Cllr Sisson.

e) Budget & Precept proposal – information sent to councilors before the meeting

The Precept claim must be submitted by 17<sup>th</sup> January 2021 **Noted**

It was agreed to accept the quote of £60 a month for the grass cutting.

The budget was then discussed. A precept of £3780.00, the same as last year, was proposed by Cllr Sisson, seconded by Cllr Ms Oliver, and unanimously agreed.

## 9. Planning Applications - Councillor Mr. S Andrew

a) Decisions

**S/072/01421/20**

Planning Permission - Extension and alterations to existing house to provide a kitchen, lobby and bathroom with first floor dressing room and ensuite over, on the site of part of existing dwelling which is to be demolished.

HALTON LODGE, SPILSBY ROAD, HALTON HOLEGATE, SPILSBY, PE23 5NY

**FULL PLANNING PERMISSION GRANTED**

**S/072/01334/20**

Planning Permission - Extension and alterations to the existing dwelling to provide a kitchen, dining room, utility room, pantry, bedroom and dressing room and erection of a boundary wall and access gates to the maximum height of 1.8 metres.

24 HALTON FENSIDE, HALTON HOLEGATE, SPILSBY, PE23 5BD

Discussed between meetings in accordance with the Standing Orders

**SUPPORT**

**FULL PLANNING PERMISSION GRANTED**

b) Responses

Discussed between meetings in accordance with the Standing Orders

**S/072/01582/20**

Planning Permission - Erection of 2no. detached houses with associated garages and construction of a vehicular access.

LAND ADJACENT TO THE FORGE, SPILSBY ROAD, HALTON HOLEGATE, SPILSBY, LINCOLNSHIRE, PE23 5NY

**OBJECT WITH COMMENTS**

It was noted that there had been amendments made to this application which the Parish Council were not consulted on. The Clerk will contact the Planning Officer.

#### **S/072/01644/20**

Planning Permission - Extension and alterations to existing house, which is a listed building to provide an orangery on the site of an existing porch which is to be demolished. Erection of a wall to provide a ha-ha and provision of a tennis court. THE OLD RECTORY, NORTHORPE ROAD, HALTON HOLEGATE, SPILSBY, LINCOLNSHIRE, PE23 5NZ

**NO COMMENTS**

c) To Discuss

#### **S/072/01645/20**

Listed Building Consent - Extension and alterations to existing house to provide an orangery on the site of an existing porch which is to be demolished. Erection of a wall to provide a ha-ha and provision of a tennis court. | THE OLD RECTORY, NORTHORPE ROAD, HALTON HOLEGATE, SPILSBY, LINCOLNSHIRE, PE23 5NZ

**SUPPORT**

d) Enforcement

The Stables, Halton Fenside

**Noted**

### **10. Footpaths & Highways**

a) Jobs Reported

367086 Large puddle corner of Station Road- Report State Fixed, further information submitted to LCC

A letter has been sent requesting that the Dyke is cleared,

356178 Halton Holgate sign - Job raised

376472 Footpath uneven by the side of the Methodist Chapel to Peasgate Lane - further investigation to be carried out

378664 - Road between Black Horse & Fen Bridges - assessed and work planned

b) B1195 Halton Hologate - Road safety & Speed check **Cllr Sisson**

There is a huge back log for this kind of work.

### **11. Polices & Procedures**

a) Health & Safety Policy - **Cllr Sisson**

To be carried forward to the next meeting.

b) To adopt the Financial Regulations - sent to Councillors before the meeting

It was proposed by Cllr Sisson and unanimously agreed that this policy should be adopted.

### **12. Councillors Feedback**

### **13. Agenda Items for the next meeting**

Health & Safety Policy

Proposed Construction of houses between Spilsby & Halton Hologate

Support for the Chapel. Cllr Sisson was asked to contact the Chapel

Authorities to ascertain if they required any support or assistance with

matters that might prevent reopening once COVID-19 restrictions are lifted

### **14. Next Meeting January 14<sup>th</sup>, 2021**

**The Next Agenda item is a Pink Paper, the public the Clerk were asked to leave.**

**15 Staff Appraisal – Cllr Mrs. Holmes**

Councillors Bowkett and Swanson and the Clerk Mrs. Newton “left the Meeting” Councillor Holmes reported that the Appraisal Committee had held a Virtual Zoom Meeting with the Clerk on 01 October 2020. The format was as in previous years and new targets had been set for 2020/2021. Salary and hours of work had been reviewed. Councillor Grant proposed and Councillor Andrew seconded that the Appraisal Report should be adopted and the Chair thanked the Committee for completing the annual process.

**Meeting closed at 21:15**